



250 David Court, Calverton, NY, 11778  
631-378-3650 | rbscorp.com

# Authorized Signer Form

Complete the form below and provide the names of key employees and associates who have permission to place orders and pick up materials that will be billed to your account. These are the only people who we will allow to bill purchases to your RBS charge account.

I, \_\_\_\_\_, authorize the following to charge on my account with Riverhead Building Supply.

ACCOUNT NAME \_\_\_\_\_

ACCOUNT NUMBER \_\_\_\_\_

PLEASE PRINT FULL NAMES OF THE PEOPLE AUTHORIZED TO CHARGE ON YOUR ACCOUNT

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signature \_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_

Please send completed application to Riverhead Building Supply Credit Department:  
Corporate Office: 250 David Court, Calverton NY 11933  
E-mail: creditgroup@rbscorp.com ▪ Fax: 631-727-6361  
Questions? Call our credit department at 1-877-335-1501

You can update this list at any time, adding or removing authorized signers, by contacting our Credit and Accounts Receivable department at 1-877-335-1501 or email creditgroup@rbscorp.com